

**Privacy Policy** 

## General

This Privacy Policy outlines how we at Granjoux Wines manage a customer's Personal Information. *Personal Information* means information in isolation (or in combination with other information held by us) which enables you to be identified as an individual. This Policy also describes the sort of information collected and for what purposes it is used, stored, and disclosed.

This Privacy Policy applies to all our dealings with our customers.

The privacy of our customers Personal Information is important to us, and we are committed to respecting our customers' right to privacy in relation to their Personal Information.

We are bound by the Commonwealth Privacy Act (1988) its Regulations, and any relevant State legislation.

Collection and Use of Personal Information

If you purchase a product from Granjoux Wines, we collect your Personal Information for the purpose of providing you with that product or service and any reasonably related reason. This is typically processing your wine order including in managing or administering its delivery to you.

If you join our subscriber list, we also collect and store the Personal Information you provide during the time of subscribing. Typically, that is restricted to an email address and name.

Our use of your Personal Information will only be for purposes the subject of agreement with you; selling and arranging delivery of wine to you or informing you of product releases, or promotions from Granjoux Wines.

The information collected from you may include your name, postal, delivery and/or email address and sometimes telephone number. This information will be collected from you when transacting with us on this website, via telephone other electronic means.

We may use your Personal Information to inform you about products and services from Granjoux Wines, for instance, about new release wines or future allocations of unreleased wines. You can <u>contact</u> us at any time if you no longer wish us receive marketing promotions or if your Personal Information is not accurate.

## **Sharing and Disclosure**

We store your Personal Information in different ways including on paper and in electronic form. To the extent your Personal Information is stored on paper it is held at our locked offices and comprise hard copies of wine orders and invoices. All our computer systems are password protected and only those involved in the administration of Granjoux Wines have access to those passwords.

We do not see nor store any credit card or other payment data. We use Squarespace to host and power our website and Stripe as our payment processor and facilitator. Stripe encrypts all sensitive payment data and does not share it with us. Their Privacy Policy can be found here.

We do not share customer Personal Information other than as necessary to deliver the service you have requested – I.e. the facilitation and completion of a sale transaction and/or the delivery of wine you have ordered.

We do not share or sell our mailing or subscriber lists.

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Please contact us at <u>info@granjoux.com</u> if you have any questions or concerns regarding this Privacy Policy.